



Local Grant Application Form

Instructions

Please read carefully:

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the Community Grant Policy to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website www.fndc.govt.nz
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or funding@fndc.govt.nz – we're happy to help.
- **Send your completed form** to funding@fndc.govt.nz or to any Council service centre

The following must be submitted along with this application form:

- ☐ Quotes (or evidence of costs) for all items listed as total costs on pg 3
- ☐ Most recent bank statements and (signed) annual financial statements
- ☐ Programme/event/project outline
- ☐ A health and safety plan
- ☐ Your organisation's business plan (if applicable)
- ☐ If your event is taking place on Council land or road/s, evidence of permission to do so
- ☐ Signed declarations on pgs 5-6 of this form

Applicant details

Organisation

YELLOW EYE LIMITED

Number of Members

1

Postal Address

Physical Address

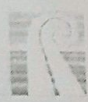
Contact Person

Phone Number

Email Address

Please briefly describe the purpose of the organisation.

SUBSIDISED MUSICAL SHOW + WORKSHOPS FOR PRE TEENS YR1-8
INCLUDES PARTICIPATORY ELEMENT AT THE SHOW.



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Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

☐ Te Hiku

☐ Kaikohe-Hokianga

☒ Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity

NUKES UKULELE WORKSHOP + SHOW

Date

24.03/26.03

Location

TURNER CENTRE

Time

9am-3pm / 4-5:30pm.

Will there be a charge for the public to attend or participate in the project or event?

☐ Yes

☒ No

If so, how much?

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

SEE SUPPLIED PDF TURNER CENTRE WTS PROPOSAL NUKES.

YELLOW EYE LTD OVERVIEW

Dunedin based, in New Zealand's South Island (Te Waipounamu), Yellow Eye Ltd is a multifaceted music company, kicking around since 1991, covering everything from booking of shows and tours to artist management, advice and promotion as well as music distribution (retail supply to NZ for LP/CD & all musical items primarily from the UK and NZ) .

Thanks to the support of Ministry of Arts and Culture Te Urungi programme we've been able to take further the work that began back in 2015-16. [Yellow Eye Ltd | Inspirational performances & workshops for schools with musicians](#)

[About Yellow Eye Ltd | Music Classes & Performances for children with NZ musicians](#)

[Artists in Schools | Yellow Eye Ltd | See some of the touring artists providing school workshops & performances](#)

NB PHOTO'S FROM LAST VISIT TO THE FAR NORTH WITH Upsurge Festival April 2019 .

Yellow Eye wants to see increased access and involvement for children to quality artistic music performance with participation. The joy this provides from the challenge of playing and performing music is invaluable. Children build self-esteem through performance. It also provides children with insight into artistic endeavours, helping with creative thinking, exploration, coordination and communication. Performing as a group on stage gives children the opportunity to contribute to the wider community as an artist and performer. It also gives parents, whanau and the community the chance to see them engaged in the arts alongside a touring show .

An opportunity has arisen with the visit by the Nukes ukulele trio (world leading original ukulele group / NZ childrens music award winners) to the Pickers Picnic on Saturday March 25 .It also provides us with the chance to reintroduce the programme that we first started off pre covid with Upsurge April 2019 . We are looking to reconnect with them and at the same time to look at making this programme visit an annual affair alongside the Turner Centre in the off years that Upsurge doesn't run.. (Same time of year annually with a different musical artist who has a participatory workshop and show programme). The Turner Centre will play host to the Friday workshops from 9am to 3 pm / four sessions up to 70 mins duration . We will approach all primary schools and look at 6- 8 senior children (years 5-8) to be involved in the Friday sessions . A charge of \$50 per school group would be billed for .- \$800 income budgeted

[The Nukes Ukulele Trio \(Auckland based\) \(yelloweyeltd.co.nz\)](#)

The sessions will provide 2-3 tunes being learnt by the children 35-40 per session (ukulele players / singers / dancers / performers) . The culmination of the days workshop sessions comes at the Sunday March 26th Children's family show 4pm where free invitations go out to all Friday workshopppers and they will get the chance to perform in the show on the tunes they worked through in a flash mob type scenario .This show event will be subsidised currently looking at a koha entry / \$5 recommended per person excluding workshopppers \$1200 income budgeted We will liase with all schools and local ukulele groups so that each workshopping child has access to an instrument. Pre visit tunes / videos and information will be sent through to schools contacts for newsletters and facebook postings .

Not only will the workshopping children benefit from this visit but with an affordable show performance (\$5 per head) the community as a whole will with a high quality , world leading show programme from the Nukes . Such is suitable and enjoyed by all in particular the young pre teens and the older parents and grandparents in particular . The show duration and timing will hopefully add to that attraction 4-5.30 pm Sunday afternoon.

Primary schools contact list

Oramahoe /Riverview/Kerikeri / **Kaikohe West & East** / Kawakawa / Paihia /Russel / Kaio / Opua / Matauri Bay / Ohaeawai / Whangaruru / Pakaraka/ Springbank / Moerewa Maromaku /**Kaikohe Christian** /Bay of Islands Academy/ Waima / Karetu School

Schools visited April 2019 Upsurge highlighted yellow

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Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire	\$1400.00	\$1400.00
Advertising/Promotion	\$1000.00	
Facilitator/Professional Fees ²	VENUE TECH + FOH \$460.00	\$460.00
Administration (incl. stationery/copying)	Y EYE \$250	
Equipment Hire	SOUND/LIGHTS \$600	
Equipment Purchase (describe)		
Utilities	Accom \$500	
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments	PER DIEMS \$300.00	
Travel/Mileage	VEHICLE \$513.50	\$513.50
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)	TURNER CENTRE SUPPORT 2 DAYS \$1000.00	not applicable
Other (describe)	NUKES WORKSHOP + SHOW FEE \$3300.00	\$2000.00
TOTALS	\$9323.50	\$4373.50

² If the application is for professional or facilitator fees, a job description or scope of work must be attached.

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Financial Information

Is your organisation registered for GST?

☒ Yes

☐ No

GST Number

93 293 444

How much money does your organisation currently have?

How much of this money is already committed to specific purposes?

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
TOTAL	

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
CREATIVE COMMUNITIES	\$2300	April 2019	(Y) / N
FAR NORTH DIST COUNCIL			Y / N
UPSURGE FESTIVAL			Y / N
SCHOOLS PROGRAMME			Y / N

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Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal or personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

YELLOW EYE LIMITED

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - Regular financial reporting to every full meeting of the governing body

Signatory One

Signatory Two

[Redacted signature area for Signatory One]

[Redacted signature area for Signatory Two]



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We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date on the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained in advance from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact Governance Support for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

Name

Postal Address

Phone Number

Signature

Signatory

Name

Position

Postal Address

Post Code

Phone Number

Mobile Number

Signature

Date

www.fnc.govt.nz | P.O. Box 1000, Auckland 1142 | Phone 09 221 1234 | Fax 09 221 1235 | Email communitygrant@fnc.govt.nz

Schedule of Supporting Documentation

YELLOW EYE LIMITED

(Nukes Ukuele Workshop and Show)

The following supporting documentation has been provided in support of the funding application and is emailed under separate cover.

1	Quotes – x 2 pages
2	Turner Centre and Health and Safety Management Plan – x 26 pages
3	Annual Report for Year Ended 31 March 2022 – x 14 pages